Alabama Department of Workforce

Inspections Division

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Kay Ivey
Governor

Greg J. Reed
Secretary of
Workforce

Elevator Safety Review Board
Application for a Variance in Adopted Code

Conveyance Permit # _____ New Construction _____ Existing _____ Appeal _____

Application is hereby made to the Elevator Safety Review Board or Administrator to grant a variance from a provision of the adopted Elevator Code.

Code _____ Section or Article _____ Rule _____
As follows: _____
_____
_____

This request for a variance or exception is requested for the following reasons: _____
_____
_____

Address of permit: _____City_____Zip_____

Petitioners Name _____ Phone (____)_____
Address:_____City_____Zip_____
Email Address: _____

Owners Name _____ Phone (____)_____
Address: _____City_____Zip_____
Email Address: _____

Applications must be on file with the Department of Labor at least 10 days before the next scheduled meeting of the Elevator Safety Review Board to be included on the agenda. The Administrator may approve, deny or table a variance if the next scheduled meeting is over 30 days from receipt of the variance application. If the variance request is tabled, it will be presented at the next available Board Meeting for review.
In the case of an appeal, it is understood that only the reasons for the variance will be addressed should an appeal be initiated.
Two sets of plans and specifications, which pertain to the variance shall be submitted with the application for the hearing.
Applicants must be present for the hearing.

Date: _____ Applicant Signature: _____

Conditions of Approval: All approved code variances issued by the Board or Administrator are subject to any special conditions that might be required of the owner applicant to ensure safe operation of equipment considered herein. All approved code variances are subject to review and repeal at any time when future inspections, tests, or events reveal unsafe risks or operation due to the approval of this variance. Hardships due to financial issues are not a consideration for granting a variance. All approved code variances shall be considered one-time events for an individual piece of equipment and in no way should they be considered a precedent for future variance requests. A copy of this approved variance shall be displayed in the equipment machine room.

Staff Use Only: Approved _____ Denied _____ Tabled _____